

## Fairford Rugby Club Committee Meeting 7<sup>th</sup> September 2020

Present – Committee members – **Beamer Chambers (BCh)**, **Helen Ross (HR)**, **Lindsey Thurlow (LT)**, **Kenny Robins (KR)**, **Steve Darley (SD)**, **Katharine Buchanan (KB)**, **Dave Jackson (DJ)** via ZOOM, **George Ellis (GE)**, **Andy Stopka, (AS)**, **Debbie Rees Jones (DRJ)**.

Agenda	Discussion/Decisions	Actions
1. <b>Welcome, Introductions, Apologies</b>	Welcome and Introductions to the committee meeting from the Chairman. Apologies from Scott Cohoon (SC), Lorna Pugh (LP), Chris Jackson (CJ), Kurt Eyre (KE), Laura Stitt, (LS).	
2. <b>Actions from last meeting</b>	Covered	
3. <b>Chairman</b>	Actions outstanding from previous meetings.	BCh – Collect repaired Junior Cup.
4. <b>Club Development (RDO, funding, CC)</b>	<p>Actions outstanding from previous meetings.</p> <p>FYFC – no contact since their grant of £64,000 over 10 years regarding development of their site. GE is arranging a meeting with Adam to discuss their future plans this week.</p>	<p>Committee – If and When we get control of CHOP, agreement will be required between FRFC and FYFC regarding a fair share of costs of ground work and changing room use.</p> <p>GE - Info from FYFC regarding facility Deeds/Covenants required.</p>
5. <b>Finance</b>	<p>Mike Wrona EOSD 2018 sponsorship from BuildBase.(£150). Also, £400 required for rental of Marquee at EOSD 2019. Decision made to strike off this transaction due to time passed.</p> <p>Lynwood returned £100 Cheque from FairFest 2019; unable to find original cheque. Decision made to strike off transaction due to time passed.</p> <p>Existing Youth 2020/21 memberships repaid (from Aug 20 committee decision).</p> <p>Website memberships switched off.</p>	

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	<p>Dev £23,877.00 Junior £3,549.93 Main £3,733.16</p> <p>Membership:</p> <p><b>Youth:</b> With the change to Covid level D it was agreed that Youth membership would now be taken as normal as the effect on their training and match play is minimal (Inter club matches of 'Ready 4 Rugby' allowed). Payment required after third taster weekend.</p> <p><b>Seniors and Vixens:</b></p> <p>Will be asked for a Membership registration fee of £20. Pro rata membership top up will be required if and when the Seniors and Vixens get to Level E.</p> <p><b>VPs:</b></p> <p>Payment to be requested (by email) as normal.</p>	<p style="color: red;">LT will let Youth know that Membership fees will be required by 27<sup>th</sup> Sep 20.</p> <p style="color: red;">HR will let SK know that Senior membership is now required.</p> <p style="color: red;">VPs to be approached by email as normal.</p>
<b>6. Youth Section</b>	<p>Track and Trace APP in use.</p> <p>Certificates and medals sent out.</p> <p>Awards video for 2019/20 received, Danny Cipriani features!</p> <p>Application made to let U13 and U14s to play together. Meeting this week at GRFU.</p> <p>U11s and U12s will play together.</p> <p>2019/20 EOS function with refreshments available at 1200 on 27<sup>th</sup> Sep 20 after training. Awards videos to be shown, then posted on website just afterwards.</p> <p>Help with set up prior to training, GE will prepare a list of things to do, and where everything goes. Rota to be prepared for each age group to take their turn. Beamer, Danny and Josh will do the first few weeks Set up . At the end of training keep the cabins tidy and ensure that kit goes in the right place, GE will provide photos as a guide. Portaloo to be used only in an emergency.</p>	

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	<p>KB - Once Covid is over, then re approach everyone to help including parents and children.</p> <p>KB – Is there a possibility of incentives for Volunteers and coaches? Agreed incentives – Free beverage from Butty van on training days. Christmas Mince pies, cheese and wine social for all volunteers, coaches and committee. Access to the England Twickenham ticket ballots to all VPs, current volunteers, coaches and committee.</p>	<p>KB to draft volunteers incentives spiel for inclusion in Newsletter.</p>
<b>7. Senior Section</b>	<p>Track and Trace App in use</p> <p>Training balls bought, match balls will be bought once at level E.</p> <p>Tuesday training – mixed touch competitions at Leafield Road. Thursday seniors training at the CHOP.</p>	
<b>8. Ladies</b>	<p>Track and Trace App in use</p>	
<b>9. Coaching</b>	<p>Actions outstanding from previous meetings</p> <p>'Two hats' book available for parents that coach.</p> <p>New coaches tops on order.</p> <p>Still require an U8s coach, however LT has been approached by 3 new volunteers. Laura Hubbard Miles and her husband who will alternate, and Will Russell.</p> <p>Sam Bailey, Kev Bailey and Josh Bennett will help out ad hoc as required. (DBS dependent). DRJ – asked whether there was a reason why Simon and Matt resigned? Simon due to daughters age and having to move on. Matt due to personal reasons. KR has already contacted him and</p>	<p>BCH/GE to produce Job Spec for Junior Head Coach role including pay. Approach Chris from Roaring Rugby for any contacts.</p>

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	<p>passed on our appreciation for his efforts. GE asked what we are going to do about his departure. Has he been forced out? Have we done all that we can to retain him? The club have invested a lot in him with courses and he will be difficult to replace. BCh will arrange to meet him and ensure that he is content with how we have dealt with his departure. Will also broach whether he has any interest in the Head/Roving coach position?</p>	
<b>10. Fixtures</b>	<p>20/21 season fixtures will depend on when we start to play. 1<sup>st</sup> XV and 2<sup>nd</sup> XV fixtures issued. 2nd XV league extended to 12 teams. This causes Home clashes for the last half of the season. Will need to be approached if and when we start playing again.</p> <p>Cirencester RFC have invited us to play Ready for Rugby tournaments later in September. KR/DB will gauge interest and reply to SCB.</p>	<p>SD – look at home game clashes between 1<sup>st</sup> and 2nd XV games (second half of season)</p>
<b>11. Social</b>	<p>NTR in the future.</p> <p>Fitness challenge weekend, cricket match v FCC and intra club football all successful.</p>	
<b>12. Sponsorship</b>	<p>Actions outstanding from previous meetings.</p> <p>Josh, U5s coach runs Manor farm pre-school in Lechlade and are willing to help out. Coach Dave James' company is also willing to support us.</p>	<p>SD to follow up with AirTanker regarding £1,000 sponsorship.</p> <p>SD - to investigate completion of 'Give to Local' application.</p>
<b>13. Courses</b>	<p>Nothing available (apart from on line from RFU)</p> <p>KB has a colleague who could provide safeguarding courses if required. (Using same method of RFU approval as First aid courses last year).</p>	
<b>14. Communications &amp; Media</b>	<p>CT has talked to Emma regarding new Website format. He is happy to keep adding Seniors updates and news. Youth and Vixens updates required.</p>	

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<b>15. AOB</b>	<p>LT – GMS has been updated and improved. Still not perfect, but better.</p> <p>LT – Sliders orders will go in this week.</p> <p>DJ/DRJ – FRFC Face masks – decided not to go ahead.</p> <p>GE – Leaffield Road fence has been broken down again. Will be repaired again, but please make sure that we show the way and don't jump it ourselves!</p> <p>AS – asked for TORs as International ticketing rep. BCh will provide.</p> <p>Membership cards</p> <p><b>Next meeting 5 Oct 20.</b></p>	<p>BCh will sit down with AS and provide TORs.</p> <p>Membership cards To be discussed at Oct 20 meeting.</p>
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