19:30 – 22:30

Present – Committee members – Lindsey Thurlow LT, Scott Cohoon SC George Ellis GE Debbie Rees Jones DRJ Apologies Katharine Buchanan KB and Dave Jackson DJ

	Agenda	Main Points	Action
1.	Actions from previous meeting 12 th April	SC gave us the news that DJ has stepped down from coaching co ordinator and Youth chair but will continue to coach SC spoke to Laura re warrior camp SC suggested vixens to look after girls All ages to stand alone apart from 14/15 which will combine for mini and juniors	Feedback from Laura after Inner warrior event re numbers GE to ask numbers and LT to check ages re Monday SC to speak to DJ what plans are for his age group
2.	Report from senior meeting	SC reported membership would be taken on my Danny and Kenny	GE to chase outstanding membership from senior players as club still has outgoings
3.	Rugby Safe and safeguarding update	LT explained she has advertised for Rugby safe as not ideal the safeguarding and rugby safe being the same person no one has stepped up as yet. A few first aid forms have needed to be completed LT to chase coaches to get qualified in first aid Email Danny and Luke from Scott re first aid forms from senior and vixens matches	LT reported to Laura Stitt re restocking first aid kits LT report first aid stuff to Steve Darley LT to chase coaches re courses LT to email from SC re seniors and vixens matches
4.	Plans for end season 30 th May	Adam Blizzard suggested senior take over GE to do Pizzas for parents £5 and all members will get a hotdog bag pinata for children	GE to ask Adam Blizzard DRJ to speak to Davina re pinata
5.	Half Term camp update 2 nd June	LT to keep advertising	LT to chase Kenny extra helpers GE to ask also LT to spread the word on social media and via gms

6. Summer plans	Have a break over summer keep in touch with coaches start back 5 th September 2021 Encourage people to join charity day and also Fairfest Cabin ladies at Fairfest Sunday afternoon raise club awareness £80 per membership and including shirt that will be sponsored £40 for sibling Membership card load with amount to then get drinks paid for also cut off for guest	LT advertised on going activities also re membership and shirt LT to ask coaches if around at fairfest 12-2 Sunday
	AGM details to clarify payments	LT to ask Steve Darley when AGM is planned for
7. Sponsors/vps	VPs starting with 2021 2022 cost £100 cheese and port twice on sideline go in the hat to tickets and social membership Gold membership can be VP eligible to apply for tickets Sponsorship runs from 5 th September 2021 Previous broken gazebo SC is arranging New sponsors Lynwoods for a sleeve junior kit £750 Cullimore for Gold Outside Inn Gold Total Impact Bronze Still further interest to be followed up on	SC to move forwards a letter to go out Peter Rigby to be one LT to update sponsorship letter SC organising new gazebo also to ask KB to raise invoice SC to ask moreton for high resolution logo LT and DRJ to chase up sponsorship letters LT to put on social media and out via gms
	Still further interest to be followed up on	via yiiis

8. Donation	Peter Rigby kind donation of £85000 Welcome pack for coaches and decking in front of cabin Shirts if needed	LT to organise welcome pack for coaches GE to sort decking
9. Coaches	Need to get a new coaching co ordinator someone to advise coaches on good practise the practical side of things Is whats app best form of communication for coaches Ask input for next season also re fixtures and anything to improve make life easier If they would like to receive minutes from meetings	LT to ask Adam Blizzard 3 rd GE to ask Gareth Bowman 2nd SC to ask Kirk 1 st
10. Fixtures	To be arranged as per coaches requests	LT to arrange
11. Return to 2021/2022 season	Start back 5 th September 2021 1 free trial week	LT to advertise and promote
12. Survey monkey to parents of how the club can improve	DJ suggested this We think go to coaches first	LT as above point 6
13. Communications	Across the board need to make sure everyone knows what is happening seniors vixens and juniors	SC to liase across the different meetings still waiting for last 2 meetings minutes
14. Treasurer report	Youth 17,336.89 Development £27,837.08 Seniors £241.79 Main £114.98 Ladies £1780.27	KB to pay cabin and prime practise from development fund

	GE feels very strongly that moving forwards needs to be one account Everyone needs to contribute to the running of the club	
15. AOB	Security signs at Leafield pitches Vixens should not be getting socks for free paid for by themselves even if club source them Happy to spend £6000 on container SC as a director has asked for beamer to check insurance to make sure we are compliant SC wants to re iterate that moving forwards everyone must contribute financially to the running of the club What prime practise cover is needed for the vixens moving forwards as the current contract is agreed for the Mens seniors SC raised the issue of a HIA in the vixens that wasn't dealt with at an away match vs Trowbridge Next meeting arranged for Wed 9 th June 2021 19.30	LT to speak with Laura Stitt as she has been speaking with prime practise LT to send an email requesting first aid forms completed for senior and vixens matches